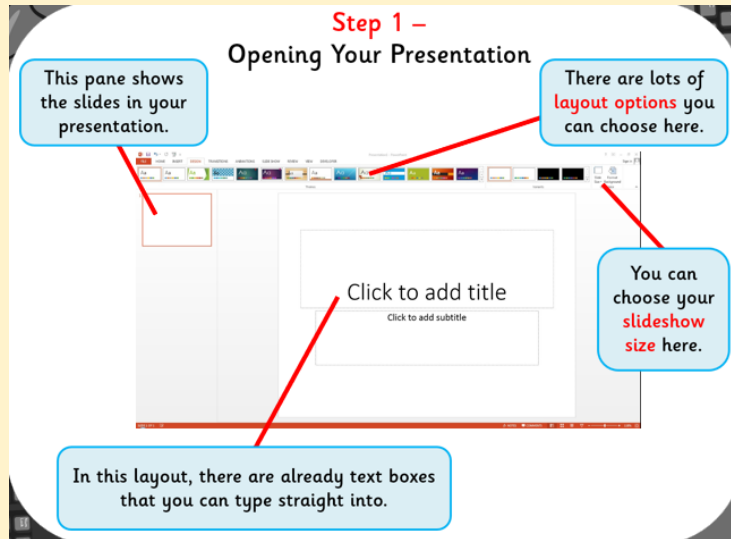


My Year 2 unit on Basic PowerPoint Skills will help me with this unit.

Key information

Step 1 –

Opening Your Presentation



Vocabulary

Hyperlink	A link we can insert into a document that when clicked, takes you to another location e.g. a website
Thesaurus	A tool we can use to find synonyms (multiple words with the same meaning)
Consent	Permission—allowing someone to do something

Online Safety Focus

- Know that apps may read and **share** our information with others
- Know that people need to give their **consent** for their information to be shared

Key Computing Skills and Knowledge

- Know that we can **combine text, images and videos** from different **sources** to create a **presentation**
- Know how to **insert** a **hyperlink**
- Know how to improve text using the online **thesaurus tool**
- Know how to change the **layout, background and theme** of a **presentation**
- Know how to **edit and enhance photographs / images** for the **presentation**
- Know how to **add and re-order slides**
- Know how to present a **presentation** in **slideshow mode**